

**D. E. L. A. C.**  
**Meeting Minutes**  
**THURSDAY, October 5, 2023**  
**3:30PM at Salida Elementary Multipurpose Room**

1. **Call to Order** – Sign in and meeting started at 3:33PM
  - a. In attendance: Ana Garcia, Samanta Garcia, Julie Villanueva, Nancy Gonzalez, Julia Mares, Shannon Myers, Shelah Murillo, Lori Hall, Maril Soomalan, Camille Ammon, James Dewing, Mari Magaña, Juan F. Lopez, Milrose Domingo, Kara Peddicord (Imagine Learning Rep), Jennifer Paddock
  - b. Parent Attendees: Erika Banuelos, Elida Martinez, Guadalupe Centeno, Adriana Garnica, Vilma Sevilla, Guadalupe Becerra
  
2. **Roll Call** - Introduction of Parents and Staff
  - a. Ana Garcia welcomed all members and thanked them for attending. Everyone verbally introduced themselves. A sign in sheet with all participants was also collected.
  
3. **Reading and Approval of the Minutes**
  - a. Copies of the minutes from April 13, 2023 were posted on the SUSD website for attendees to review in English and Spanish. Copies of the agenda and minutes were available for members to review. Everyone went over the April Minutes and everyone agreed to approve the minutes from April. Motion waved by James Dewing. Second: Nancy Gonzalez.
  
4. **New Business**
  - a. EL Handbook – Board Approved May 2023
    - i. Ana Garcia explained what the English Learner Handbook is and mentioned where the handbook can be found on the website. The services and state requirements for EL learners and what parents can do for their EL students.
    - ii. Last year there was a petition to make a change on some forms and now they can be found in the new EL Handbook.
    - iii. Attached is the link for the EL Handbook.
      1. Camille Ammons – Where can parents find it?
      2. Julie/Ana – on the SUSD Website
    - iv. Members were asked if they had any questions. There were no questions at this time.
    - v. Information can be found in the attached presentation.
  
  - b. Title III Parent Letters
    - i. Letters are sent out every year so parents can see their progress on the exam that they took and what can be offered to help them succeed.
      1. Erika Banuelos – Where can I find more information so I can understand what this means?
      2. Julie Villanueva - She can come meet with the Learning Director face to face to go over scores for your child. They can explain the form and what everything means.

3. Erika Banuelos – Her child is low in performance and would like to meet to see what there is out there to help her. That would be great to meet.
  4. Guadalupe Centeno – My children are EL just because they speak Spanish at home but truly, they talk in English more. They cannot be tested for speech because they are EL students.
  5. Julia Mares – We keep a close eye with these students and if they see that they need more academic help then they will refer them to speech or any other help out there.
  6. Ana Garcia – It takes up to 3 or 4 years for students to be fluent in English even if they only speak English. There are certain sounds that are still being developed that are only English or only Spanish.
  7. Julia Mares – The more practice they get in the class then the more fluent they become.
  8. Ana Garcia – You can always ask for meetings with your teacher or ask during parent teacher conferences. Always express your concerns to the teacher.
- ii. EL children always need extra support and it takes people in general a long time maybe 5 years to really learn English well. Read, write and speak. As well as math and science and everything else. There is support in the class and different techniques to teach in the class to help them develop their language. All depends on what they need. All students have different needs. Some know a lot of vocab but don't know a lot of sounds. For example, the letter I sound we don't use in Spanish. That is considered a mispronunciation and not a speech issue. They can speak English very well but when it comes to the writing students need a lot more help.
  - iii. The intention is to give them the support that they need and give them strategies so students can receive the help they need.
  - iv. The change that was made to the form from last year. This is an English only school District and we don't offer bilingual or dual immersion programs. If a parent is interested in a bilingual program than this form can be filled out to petition for a specific program like a dual language program. When there are sufficient parents that want the same program then we can recommend the program to the district.
  - v. The form is available in their school office. (Attached is a copy)
  - vi. The secretary will fill out the form online with the parent. Please make an appointment at the front office of your school of residence.
    1. Guadalupe Centeno – Is this new? I asked for this program last year but it wasn't an option.
    2. Ana Garcia – It has to be petitioned . On option is to do a transfer to Riverbank and we would approve it for a dual language program. The whole staff from the school TK-5th has to be Spanish speaking. We would have to have a completely new staff. We don't offer it at the moment but you are more than welcome to go to a district that does have the program.
  - vii. List of items can be found in the powerpoint.

- c. Review of District and Site Data
    - i. Ana reviewed the academic support for students.
    - ii. All student will learn at high levels when instruction meets their needs. Imagine learning is one of the programs that is used within the classroom.
      - 1. Student – that is what I do every day at school.
      - 2. Ana – do you like it?
      - 3. Student – yes
    - iii. iReady is also used for Math. It is work that they do in class to practice their vocabulary and math. These are programs to supplement.
      - 1. Student – I also use that in class
    - iv. ASP programs are offered free of charge to all of the schools. There is a wait list but we do need more staff to cover the students.
    - v. Members were asked if they had any questions. There were no questions at this time.
    - vi. Information can be found in the attached presentation. A list of the supports are attached in the powerpoint presentation.
  - d. Role and Purpose of DELAC Committee and Members
    - i. We meet four times a year and the idea is for parents and teachers to work together to better support our EL students.
    - ii. There are seven responsibilities that are explained in the powerpoint attached.
    - iii. Annual parent notification copies were passed out so parents can see what the form looks like.
    - iv. Reclassification criteria will be talked about at the next meeting when we go over the exam results for ELPAC and SBAC.
    - v. Members were asked if they had any questions. There were no questions at this time.
    - vi. Information can be found in the attached presentation.
5. Public Comments
- a. Ana Garcia let the public know that they can stay for the Imagine Learning Training and collection of Chromebooks and Hotspots.
6. Development of Agenda for Next meeting
- a. SBAC and ELPAC Scores will be reported at the next meeting.
7. Next DELAC Meeting of the Year – November 30, 2023
8. Adjournment – 4:18pm